



erpa workshop
Antwerpen, Belgium
April 14-16, 2004



The Role of Audit and Certification in Digital Preservation

Workshop Programme

Wednesday, 14th April

9.00 *Registration*

9.30 *Welcome*

Hans Hofman – Nationaal Archief, co-Director ERPANET; Netherlands
Inge Schoups – City Archives / Stadsarchief Antwerpen; Belgium

Session 1 Introduction – Getting the Picture

chaired by Inge Schoups – City Archives / Stadsarchief Antwerpen; Belgium

9.45 *Governance, audit and digital preservation*

Boudien Glashouwer – The Expert Centre on Government Strategy and
IT-management; Netherlands

10.10 *Measuring Information Management Capacity in Public Sector Institutions*

Andrew Lipchak – Infotegrity Consulting; Canada

11.10 *Break*

11.30 *The concepts of an audit*

Jan Pasmooij – Royal Dutch Institute of Chartered Accountants (NIVRA);
Netherlands

12.15 *Lunch*

Session 2 Introduction continued

chaired by Seamus Ross – Director HATII and ERPANET; UK

13.30 *How to use CobiT to assess the Security & Reliability of Digital Preservation*

Greet Volders – Information Systems Audit and Control Association (ISACA);
Belgium

14.05 *Internal Control and the Sarbanes-Oxley Act*

Lex van der Drift – PriceWaterhouseCoopers; Netherlands

14.45 *Break*

15.10 **Breakout session**

16.30 *Reporting*

17.00 *Closing*

Thursday, 15th April

Session 3 Requirements, Approaches, Frameworks and Areas

chaired by Filip Boudrez – City Archives / Stadsarchief Antwerpen; Belgium

- 9.00 Certification of Information Security
Paul Overbeek – KPMG; Netherlands
- 9.35 Certification of digital repositories
Kevin Ashley – University of London Computer Centre (ULCC),
member RLG task force digital repository certification; UK
- 10.15 *Break*
- 10.40 All the President's E-mail: Electronic Recordkeeping Policies and Practices in
the Executive Office of the President
Jason Baron – National Archives & Records Administration (NARA); USA
- 11.15 The legal validity of information
Hannelore Dekeyser – Katholieke Universiteit Leuven; Belgium
- 11.55 The Information Management Capacity Check: A Baseline for Success
Bob Provick – Library and Archives Canada
- 12.30 *Lunch*

Session 4 Practice and Implementation

chaired by Niklaus Bütikofer – co-Director ERPANET; Switzerland

- 14.00 Privacy Seals and Privacy Audits
Barbara Körffer and Thomas Probst – Independent Centre for Privacy
Protection, Schleswig Holstein; Germany
- 14.40 Auditing Electronic Data Capture (EDC) in clinical trials
Hans-Jürgen Schmidt – Aventis; Germany
- 15.15 *Break*
- 15.40 **Breakout session**
- 16.40 Reporting
- 17.10 *Closing*

Friday, 16th April

Session 5 Practice and Implementation continued

chaired by Hans Hofman – Nationaal Archief, co-Director ERPANET; Netherlands

- 9.00 [Title to be confirmed]
David Giaretta – Rutherford Appleton Laboratory,
RLG task force digital repository certification; UK
- 9.40 Audit in electronic Records management
Filip Boudrez – City Archives / Stadsarchief Antwerpen; Belgium
- 10.15 *Break*
- 10.45 **Breakout session**
- 11.45 Reporting
- 12.15 Discussion and Wrap up
Seamus Ross – Director HATII and ERPANET; UK
- 13.00 *Closing*