

erpa workshop

Managing and archiving records in the digital era: the same discipline or a difficult partnership of two different professions? Bern, Swiss Federal Archives, 25-26 October 2004

Information No. 2 for Participants

Venue

The Workshop will take place at the conference hall of the Swiss Federal Archives (Schweizerisches Bundesarchiv; www.bundesarchiv.ch) in Bern. The Archives can be reached by bus number 19 from the main station (direction: Elfenau, station: Aegertenstrasse). See <http://www.bundesarchiv.ch/webserver-static/docs/e/situationsplan.pdf> for a map.

Timetable

Monday, 25th of October

09:00	Welcome and Introduction
09.15	(1) Paper Bruno Delmas, commentary by Eric Ketelaar
10.00	Coffee break
10.15	(2) Paper Wendy Duff, commentary by Barbara Reed
11.00	(3) Paper Maria Guercio, commentary by ...
11.45	(4) Paper Eric Ketelaar, commentary by Michael Moss
12.30	Lunch break
13.30	(5) Paper Angelika Menne-Haritz, commentary by Meg Sweet
14.15	(6) Paper Michael Moss, commentary by Angelika Menne-Haritz
15.00	Coffee break
15.15	(7) Paper Alan Murdock, commentary by Wendy Duff
16.00	End of first day
17:00 – 19:00	Public Session with presentations by Seamus Ross and Ken Thibodeau
20:00	Dinner

Tuesday, 26th of October

09:00	(8) Paper Barbara Reed, commentary by Helen Tibbo
09.45	(9) Paper Elizabeth Shepherd, commentary by ...
10.30	Coffee break
11.00	(10) Paper Meg Sweet, commentary by Bruno Delmas
11.45	(11) Paper Helen Tibbo, commentary by Alan Murdock
12.30	Lunch break
13.30 - 17.00	Summary and synthesis of the workshop; prospects of further thinking
20:00	Dinner

Sessions

Invited experts will have 15 minutes to present the main thesis of their written papers. Time for commentaries will be 5 minutes and for discussion of each paper 20 minutes.

Equipment of the conference room

A data projector and overhead projector will be available for use, as well as a computer with access to the Internet. Please notify us if you need any additional equipment.

Travel

Please keep your travel tickets (boarding passes, train tickets) for reimbursement purposes.

How to reach Bern

By plane

Bern Airport (www.alpar.ch, German-only website) features only a small number of direct European flights and transfer connections through Basel, Zurich, and other airports. In most cases it may be more convenient to fly to Zurich (www.unique.ch), Basel (www.euroairport.ch), or Geneva (www.gva.ch), and to reach Bern by train from there. Zurich and Geneva offer very convenient changes at their respective airport railway stations; the journey will take 90 (Zurich) or 120 minutes (Geneva). EuroAirport Basel has frequent bus connections to Basel main station, from where the train to Bern takes approximately one hour. Train tickets are available at vending machines and counters at the stations; timetable info at www.rail.ch. (There is a possibility to have your luggage checked through to Bern directly, see www.sbb.ch/pv/fly_e.htm.)

By train

Participants from neighbouring countries may consider travelling to Bern by train. There are convenient connections from most countries to Bern main station. For timetable information look at www.rail.ch.

Accommodation

All reservations have been made with the
Hotel Kreuz
Zeughausgasse 39/41, Berne
Phone ++41 (0)31 329 95 95
<http://www.hotelkreuz-bern.ch/>.

The Hotel Kreuz is located in the historic city centre of Bern and is within walking distance of both the train station and the Federal Archives. Taxis and buses are available at the station.

Participants

Invited experts:

Bruno Delmas
Wendy Duff
Christoph Graf
Eric Ketelaar
Angelika Menne-Haritz
Michael Moss
Alan Murdock
Barbara Reed
Elizabeth Shepherd
Meg Sweet
Ken Thibodeau
Helen Tibbo

ERPANET Team:

Seamus Ross
Niklaus Bütikofer
Mariella Guercio
Hans Hofman
Joy Davidson
Georg Büchler
Pete Mc Kinney

The list may be completed with one or two experts and two or three participants from the hosting Swiss Federal Archives.

Further Information

Should you have any further questions, please, don't hesitate to contact either

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